

2017

Middle Township Fire District #2

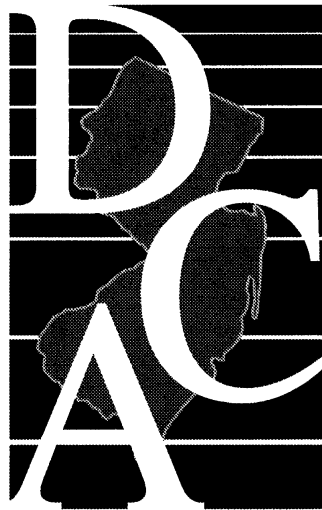
(Fire District name and number)

Fire District Budget

www.riograndefire.com

(Fire District Web Address)

Department Of



**Community
Affairs**

Division of Local Government Services

2017 FIRE DISTRICT BUDGET

Certification Section

2017

MIDDLE TOWNSHIP FIRE DISTRICT #2
(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2017 PREPARER'S CERTIFICATION

MIDDLE TOWNSHIP FIRE DISTRICT #2

(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Rodney R. Haines		
Title:	Auditor		
Address:	Holman Frenia Allison, P.C. 618 Stokes Road Medford, NJ 08055		
Phone Number:	(609)953-0612	Fax Number:	(609)953-8443
E-mail address:	RHaines@hfacpas.com		

2017 PREPARER'S CERTIFICATION OTHER ASSETS

MIDDLE TOWNSHIP FIRE DISTRICT #2 (Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	Rodney R. Haines		
Title:	Auditor		
Address:	Holman Frenia Allison, P.C. 618 Stokes Road Medford, NJ 08055		
Phone Number:	(609)953-0612	Fax Number:	(609)953-8443
E-mail address:	RHaines@hfacpas.com		

2017 APPROVAL CERTIFICATION

MIDDLE TOWNSHIP FIRE DISTRICT #2

(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 17th day of November, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	Jean Zimmerman		
Title:	Secretary		
Address:	P.O. Box 151 Rio Grande, NJ 08242-0151		
Phone Number:	(609) 886-0997	Fax Number:	(609) 886-9171
E-mail address:			

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	www.riograndefire.com
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance _____

Title of Officer Certifying compliance _____

Signature _____

2017 FIRE DISTRICT BUDGET RESOLUTION MIDDLE TOWNSHIP FIRE DISTRICT #2

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Middle Township Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 17, 2016; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$680,800, which includes an amount to be raised by taxation of \$596,800, and Total Appropriations of \$680,800; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 17, 2016 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 15, 2016.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Salvatore J. DeSimone				
Conrad Johnson				
Jean Zimmerman				
Robert Zimmerman				
Kirby Stiltner Sr.				

2017 ADOPTION CERTIFICATION

MIDDLE TOWNSHIP FIRE DISTRICT #2

(Fire District Name and Number)

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 15th day of December, 2016.

Officer's Signature:			
Name:	Jean Zimmerman		
Title:	Secretary		
Address:	P.O. Box 151 Rio Grande, NJ 08242-0151		
Phone Number:	(609) 886-0997	Fax Number:	(609) 886-9171
E-mail address:			

2017 ADOPTED BUDGET RESOLUTION

MIDDLE TOWNSHIP FIRE DISTRICT #2

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the Middle Township Fire District No. 2 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of November 17, 2016; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 680,800, which includes amount to be raised by taxation of \$596,800, and Total Appropriations of \$680,800; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 15, 2016 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$680,800, which includes amount to be raised by taxation of \$596,800, and Total Appropriations of \$680,800; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Sal DeSimone				
Bob Zimmerman				
Jean Zimmerman				
Kirby Stiltner Sr.				
Connie Johnson				

2017 FIRE DISTRICT BUDGET

Financial Schedules Section

2017 Budget Summary

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP CAPE MAY

	<i>2017 Proposed Budget</i>	<i>2016 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	\$ 32,000	\$ 32,000	\$ -	0.0%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	-	-	-	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	<u>52,000</u>	<u>52,000</u>	<u>-</u>	<u>0.0%</u>
Total Revenues and Fund Balance Utilized	84,000	84,000	-	0.0%
Amount to be Raised by Taxation to Support Budget	<u>596,800</u>	<u>536,800</u>	<u>60,000</u>	<u>11.2%</u>
Total Anticipated Revenues	<u>680,800</u>	<u>620,800</u>	<u>60,000</u>	<u>9.7%</u>
APPROPRIATIONS				
Total Administration	32,300	32,300	-	0.0%
Total Cost of Operations & Maintenance	361,500	308,500	53,000	17.2%
Total Appropriations Offset with Revenue	52,000	45,000	7,000	15.6%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	35,000	35,000	-	0.0%
Total Capital Appropriations	200,000	200,000	-	0.0%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Appropriations	<u>680,800</u>	<u>620,800</u>	<u>60,000</u>	<u>9.7%</u>
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>

2017 Revenue Schedule

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP CAPE MAY

	2017 Proposed Budget	2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 32,000	\$ 32,000	\$ -	0.0%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	<u>32,000</u>	<u>32,000</u>	<u>-</u>	<u>0.0%</u>
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income			-	#DIV/0!
Total Miscellaneous Anticipated Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
Investment Account #1			-	#DIV/0!
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	#DIV/0!
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
Total Other Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)			-	#DIV/0!
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees	40,000	40,000	-	0.0%
Penalties and Fines	12,000	12,000	-	0.0%
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	<u>52,000</u>	<u>52,000</u>	<u>-</u>	<u>0.0%</u>
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Total Revenues Offset with Appropriations	<u>52,000</u>	<u>52,000</u>	<u>-</u>	<u>0.0%</u>
TOTAL REVENUES AND FUND BALANCE UTILIZED	<u><u>\$ 84,000</u></u>	<u><u>\$ 84,000</u></u>	<u><u>\$ -</u></u>	<u><u>0.0%</u></u>

2017 Appropriations Schedule

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP CAPE MAY

	2017 Proposed Budget	2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ -		\$ -	#DIV/0!
Commissioners	\$ 16,000	\$ 16,000	-	0.0%
Fringe Benefits	-		-	#DIV/0!
Total Administration - Personnel	16,000	16,000	-	0.0%
<i>Administration - Other (List)</i>				
Elections	\$1,000	1,000	-	0.0%
Professional Services	12,500	12,500	-	0.0%
Other (See Appropriations detail)	2,800	2,800	-	0.0%
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	16,300	16,300	-	0.0%
Total Administration	32,300	32,300	-	0.0%
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	39,000	16,000	23,000	143.8%
Fringe Benefits	-		-	#DIV/0!
Total Operations & Maintenance - Personnel	39,000	16,000	23,000	143.8%
<i>Cost of Operations & Maintenance - Other (List)</i>				
Insurance	45,000	45,000	-	0.0%
Maintenance & Repairs	60,000	45,000	15,000	33.3%
Other (See Appropriations detail)	\$217,500	202,500	15,000	7.4%
Contingent Expenses			-	#DIV/0!
Purchase of Misc. Small Equipment			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	322,500	292,500	30,000	10.3%
Total Operations & Maintenance	361,500	308,500	53,000	17.2%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	47,000	40,000	7,000	17.5%
Fringe Benefits	5,000	5,000	-	0.0%
Total Appropriations Offset with Revenue - Personnel	52,000	45,000	7,000	15.6%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue	52,000	45,000	7,000	15.6%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	#DIV/0!
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	35,000	35,000	-	0.0%
Total Capital Appropriations	200,000	200,000	-	0.0%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	\$ 680,800	\$ 620,800	\$ 60,000	9.7%

2017 FIRE DISTRICT BUDGET

Middle Township Fire District # 2

Schedule of Appropriation Detail

Use this page only if additional lines are required on the Appropriations Schedule.

	Cross Ref.	2017 Proposed Budget	2016 Current Year Final Budget
Admin - Operating			
Office Expenses		\$2,500	\$2,500
Advertising		\$300	\$300
Total Additional Administration Operating Expenses		\$2,800	\$2,800
Admin - Other Assets, Non-Bondable			
Total Additional Administration Other Assets	AP-5	\$0	\$0
Cost of Operations - Operating			
Supplies		\$2,000	\$2,000
Training and Education		\$5,000	\$5,000
Travel Expenses		\$500	\$500
Utilities		\$35,000	\$35,000
Fire Hydrant Rentals		\$55,000	\$55,000
Other Operating Materials		\$100,000	\$85,000
Medical Costs		\$10,000	\$10,000
Gas and Oil		\$10,000	\$10,000
Total Additional Operating Expenses Operations		\$217,500	\$202,500
Cost of Operations - Other Assets, Non-Bondable			
Total Additional Cost of Operations Other Assets	AP-7	\$0	\$0
Other Expenses Offset by Revenue - Operating			
Total Additional Operating Expenses Offset by Revenue	AP-8	\$0	\$0
Other Expenses Offset by Revenue - Other Assets, Non-Bondable			
Total Costs Offset by Revenue Other Assets	AP-9	\$0	\$0

2017 Schedule of Salaries and Benefits

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP
CAPE MAY

<i>Administrative Positions Excluding Commissioners (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2017 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2017 Proposed Budget Fringe Benefits</i>
Position #1			\$					\$
Position #2			-					-
Position #3			-					-
Position #4			-					-
Position #5			-					-
Position #6			-					-
Position #7			-					-
Position #8			-					-
Total Administration			\$	- \$	- \$	- \$	- \$	- \$

<i>Operation & Maintenance Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2017 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2017 Proposed Budget Fringe Benefits</i>
Fire Prevention - Office Assistant	1	\$ 16,000	\$ 16,000					\$
Fire Official (split)	1	\$ 23,000	23,000					
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
			-					-
Total Operation & Maintenance			\$ 39,000	- \$	- \$	- \$	- \$	- \$

<i>Salary Offset by Revenue Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2017 Proposed Budget Salary & Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2017 Proposed Budget Fringe Benefits</i>
Fire Inspector - Part Time	1	\$ 16,000	\$ 16,000					\$
Fire Official (split)	1	\$ 31,000	31,000				\$ 5,000	5,000
			-					-
			-					-
			-					-
			-					-
			-					-
Total Offset by Revenue			\$ 47,000	- \$	- \$	- \$	\$ 5,000	\$ 5,000
Total Administration, Operations & Offset by Revenue			\$ 86,000	- \$	- \$	- \$	\$ 5,000	\$ 5,000

Debt Service Schedule - Principal

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP
CAPE MAY

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2016)	2017	2018	2019	2020	2021	2022	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												-
General Obligation Bond #3												-
General Obligation Bond #4												-
Total Principal - General Obligation Bonds												-
<i>Bond Anticipation Notes</i>												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANS												-
<i>Capital Leases</i>												
Capital Lease #1												-
Capital Lease #2												-
Capital Lease #3												-
Capital Lease #4												-
Total Principal - Capital Leases												-
<i>Intergovernmental Loans</i>												
Intergovernmental #1												-
Intergovernmental #2												-
Intergovernmental #3												-
Intergovernmental #4												-
Total Principal - Intergovernmental Loans												-
<i>Other Bonds or Notes Payable</i>												
Other Bonds or Notes #1												-
Other Bonds or Notes #2												-
Other Bonds or Notes #3												-
Other Bonds or Notes #4												-
Total Principal - Other Bonds or Notes												-
TOTAL PRINCIPAL ALL OBLIGATIONS				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Debt Service Schedule - Interest

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP
CAPE MAY

	Current Year (2016)	2017	2018	2019	2020	2021	2022	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									\$
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds	-	-	-	-	-	-	-	-	-
<i>Bond Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANS	-	-	-	-	-	-	-	-	-
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases	-	-	-	-	-	-	-	-	-
<i>Intergovernmental Loans</i>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental	-	-	-	-	-	-	-	-	-
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OBLIGATIONS	\$	\$	\$	\$	\$	\$	\$	\$	\$

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

2017 Fund Balance Reconciliation

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP CAPE MAY

UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2016 (1)	\$ 403,820
Less: Utilized in 2016 Adopted Budget	32,000
Proposed balance available	371,820
Estimated results of operations for the year ending December 31, 2016	-
Anticipated balance December 31, 2016	371,820
Less: Fund Balance utilized in 2017 Proposed Budget	32,000
Proposed balance after utilization in 2017 Proposed Budget	\$ 339,820

RESTRICTED FUND BALANCE

Beginning balance January 1, 2016 (1)	\$ 169,044
Less: Utilized in 2016 Adopted Budget	-
Proposed balance available	169,044
Estimated results of operations for the year ending December 31, 2016	200,000
Anticipated balance December 31, 2016	369,044
Less: Restricted Fund Balance used in 2017 Proposed Budget for Capital Purposes	-
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2017 Proposed Budget	\$ 369,044

(1) This line item must agree to audited financial statements.

2017 Referendums

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP CAPE MAY

Summary of Referendum Line Items	2017 Proposed Budget Amount Requested	2016 Final Budget
Total Referendum Line Items	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy
 As this page is adjusted this amount changes, should = \$0
 (For Reference Purposes Only - from Levy Cap Summary based on
 Information provided by the district- see instructions.)

\$ -

Summary of Release of Restricted Fund Balance Referendum Line Items	2017 Proposed Budget Amount Requested	2016 Final Budget
Total Release of Restricted Fund Balance	\$ -	\$ -

2017 Levy Cap Summary

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP CAPE MAY

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	536,800
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		536,800
Plus: 2% Cap Increase		10,736
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		547,536

Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		-
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		-
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	1,626,800
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.087	1,415

ADJUSTED TAX LEVY

Amount Utilized from Levy Cap Bank from 2014		15,849
Amount Utilized from Levy Cap Bank from 2015		32,000
Amount Utilized from Levy Cap Bank from 2016		-
Maximum Tax Levy Before Referendum		596,800
Amount Proposed for Levy Cap Referendum		-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	\$	596,800

CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	596,800
Cap Bank Available from Prior Year (2014) for 2017 Budget		15,849
Cap Bank Available from Prior Year (2015) for 2017 Budget		141,513
Revised Cap Bank from Prior Year (2015) Available for 2018 Budget		109,513
Cap Bank Available from Prior Year (2016) for 2017 Budget		11,223
Revised Cap Bank from Prior Year (2016) Available for 2018 Budget		11,223
Cap Bank from Current Year (2017) Available for 2018 Budget		(47,849)
Cap Bank Available from 2017 for 2018 Budget	\$	0

2017 Levy Cap Exclusion Calculations

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP CAPE MAY

PENSION CONTRIBUTION CALCULATION

2017 Proposed Budget PERS Contribution Appropriated	\$	-
2017 Proposed Budget PFRS Contribution Appropriated		-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2017 Base Amount		-
2016 Adopted Budget PERS Contribution		-
2016 Adopted Budget PFRS Contribution		-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2015 Base Amount		-
Pension Contribution Exclusion	\$	-

LOSAP CALCULATION

2017 Proposed Budget LOSAP Appropriation	\$	35,000
2016 Adopted Budget LOSAP Appropriation		35,000
LOSAP Exclusion (+/-)	\$	-

DEBT SERVICE CALCULATION

2016 Proposed Budget Total Debt Service Appropriation	\$	-
2015 Adopted Budget Total Debt Service Appropriation		-
Debt Service Exclusion	\$	-

CAPITAL APPROPRIATION CALCULATION

2017 Proposed Budget Total Capital Appropriation	\$	200,000
2017 Proposed Budget Capital Appropriation Offset from Restricted Fund		-
2017 Proposed Budget Capital Appropriation Offset from Grant Revenue		-
2017 Base Amount		200,000
2016 Adopted Budget Total Capital Appropriation		200,000
2016 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2016 Adopted Budget Capital Appropriation Offset from Grant Revenue		-
2016 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2016 Base Amount		200,000
Capital Expenditure Exclusion	\$	-

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2017		2.4%
2017 Proposed Budget Administration Health Insurance Appropriation	\$	-
2017 Proposed Budget Operations & Maintenance Health Insurance Appropriation		-
2017 Proposed Budget Group Health Insurance		-
2016 Adopted Budget Administration Health Insurance Appropriation		-
2016 Adopted Budget Operations & Maintenance Health Insurance Appropriation		-
2016 Adopted Budget Group Health Insurance		-
Net Increase (Decrease)		-
Net Increase Divided by 2016 Amount Budgeted = % Increase		0.00%
SFY 2017 State Health Average 2.4% Less 2% = % Increase Added to Current Levy		0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		0.00%
% Increase Inside Cap * 2016 Expended = Added Amount Inside Cap	\$	-
% Increase Exclusion * 2016 Expended = 2017 Appropriation Added to Levy	\$	-
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$	-
2017 Increase in Appropriation	\$	-

Fire District Schedule of Commissioners and Officers (Continued)

**FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP
CAPE MAY**

Name	Title	Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Fire District (W-2/ 1099)		Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
				Base Salary/Stipend	Bonus									
1 Sal DeSimone	Chairman	X	Former Officer Commissioner	\$ 3,200			\$	3,200	Middle Township North Wildwood Crest Avalon Cape May	Storm Water Management Storm Water Management Storm Water Management Storm Water Management Storm Water Management	Various	\$ 10,000	\$	13,200
2									Wildwood	Storm Water Management	Various	\$ 10,000		10,000
3									Wildwood	Storm Water Management	Various	\$ 10,000		10,000
4									Wildwood	Storm Water Management	Various	\$ 10,000		10,000
5									Wildwood	Storm Water Management	Various	\$ 10,000		10,000
6	Conrad Johnson	Treasurer	X		3,200			3,200	N/A	Management	Various	2,500		2,500
8 Jean Zimmerman Robert	Secretary	X		3,200				3,200	N/A	Management	Various			3,200
9 Zimmerman	Commissioner	X		3,200				3,200	N/A	Management	Various			3,200
10 Kirby Stiltner, Sr.	Commissioner	X		3,200				3,200	Middle Township School District	Employee	40	50,648		53,848
11														
12														
13														
14														
15														
Total:				\$ 16,000	\$ -	\$ -	\$ -	\$ 16,000				\$ 93,148	\$ -	\$ 109,148

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed: 0

Schedule of Health Benefits - Detailed Cost Analysis

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP
CAPE MAY

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget						
<u>Active Employees - Health Benefits - Annual Cost</u>										
Single Coverage					\$			\$		#DIV/0!
Parent & Child					-			-		#DIV/0!
Employee & Spouse (or Partner)					-			-		#DIV/0!
Family					-			-		#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0	0				0				#DIV/0!
<u>Commissioners - Health Benefits - Annual Cost</u>										
Single Coverage					-			-		#DIV/0!
Parent & Child					-			-		#DIV/0!
Employee & Spouse (or Partner)					-			-		#DIV/0!
Family					-			-		#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0	0				0				#DIV/0!
<u>Retirees - Health Benefits - Annual Cost</u>										
Single Coverage					-			-		#DIV/0!
Parent & Child					-			-		#DIV/0!
Employee & Spouse (or Partner)					-			-		#DIV/0!
Family					-			-		#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0	0				0				#DIV/0!
GRAND TOTAL					\$			\$		#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)?
Is prescription drug coverage provided by the SHBP (Yes or No)?

2017 FIRE DISTRICT BUDGET

Narrative and Information Section

2017 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

MIDDLE TOWNSHIP FIRE DISTRICT #2

FISCAL YEAR: January 1, 2017 to December 31, 2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The 2017 budget represents continued support in order to comply with mandated requirements and growth of the district. The District is proposing a \$.01 tax rate increase, which will result in an increase of \$60,000 of tax levy.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The tax rate is expected to increase for 2017 from \$.087 in 2016 to \$.097 in 2017.

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The district is in compliance with the Property Tax Levy Cap.

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation. **N/A**

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years. **N/A**

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit. **N/A**

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts. **N/A**

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$615,197,400
Proposed Tax Rate per \$100 of Assessed Valuation	\$.097

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	\$
----	---	-----	--	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	X
----	--	-----	---

FIRE DISTRICT CONTACT INFORMATION

2017

Please complete the following information regarding this Fire District. All information requested below must be completed.

Name of Fire District:	Middle Township Fire District #2		
Address:	P.O. Box 151		
City, State, Zip:	Rio Grande	NJ	08242
Phone: (ext.)	(609) 886-0997	Fax:	(609)886-9171

Preparer's Name:	Rodney R. Haines		
Preparer's Address:	Holman Frenia Allison, P.C. 618 Stokes Road		
City, State, Zip:	Medford	NJ	08055
Phone: (ext.)	(609) 953-0612	Fax:	(609) 953-8443
E-mail:	RHaines@hfacpas.com		

Chairman:	Salvatore J. DeSimone		
Phone: (ext.)	(609) 886-5481	Fax:	
E-mail:			

Secretary/Treasurer:	Jean Zimmerman		
Phone: (ext.)	(609)886-0997	Fax:	
E-mail:	mommazimmerman@outlook.com		

Name of Auditor:	Rodney R. Haines		
Name of Firm:	Holman Frenia Allison, P.C.		
Address:	618 Stokes Road		
City, State, Zip:	Medford	NJ	08055
Phone: (ext.)	(609) 953-0612	Fax:	(609) 953-8443
E-mail:	RHaines@hfacpas.com		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

MIDDLE TOWNSHIP FIRE DISTRICT #2

(Fire District Name and Number)

FISCAL YEAR: January 1, 2017 to December 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? Yes *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.*
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*
- 6) Was the Fire District a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, or employee? No
 - b. A family member of a current or former commissioner, officer, or employee? No
 - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
 - a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
(CONTINUED)
MIDDLE TOWNSHIP FIRE DISTRICT #2
(Fire District Name and Number)

FISCAL YEAR: January 1, 2017 to December 31, 2017

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided Yes. *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? Yes *If "yes," indicate a) the year it was implemented; 2002 b) the total number of volunteer members presently eligible to participate; 40 c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; fixed e) the total LOSAP budgeted for the current year; \$35,000 and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49. Yes*

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS
MIDDLE TOWNSHIP FIRE DISTRICT #2
(Fire District Name and Number)

FISCAL YEAR: January 1, 2017 to December 31, 2017

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2015.

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
(ATTACHMENT FOR QUESTION #3)

MIDDLE TOWNSHIP FIRE DISTRICT #2

FISCAL YEAR: January 1, 2017 to December 31, 2017

3. Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year?

Yes – Jean Zimmerman – Secretary - the mother of Robert Zimmerman – Commissioner, son.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
(ATTACHMENT FOR QUESTION #8)
LISTING OF FIRE DISTRICT VEHICLES

MIDDLE TOWNSHIP FIRE DISTRICT #2

FISCAL YEAR: January 1, 2017 to December 31, 2017

	<u>Model</u>	<u>Year</u>	<u>Assignment</u>
Pierce	Pumper Tanker	1997	Motor Pool
Pierce	Pumper	1992	Motor Pool
Pierce	Tanker	1999	Motor Pool
Pierce	Aerial	2002	Motor Pool
Chevy	First Responder	1994	Motor Pool
Pierce	Tanker	2006	Motor Pool
Ford	Expedition	2007	Motor Pool
Chevy	Impala	2004	Motor Pool
AMG	Salvage	1995	Motor Pool
Pierce	Pumper	2009	Motor Pool
Chevy	Impala	2012	Motor Pool
Pierce	Pumper	2014	Motor Pool

Form CNC-3 Fire District
(Rev. 8/2015)

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/ PARTIAL ASSESSMENTS

(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: Middle Township

County: Cape May

Fire District Code: #2

Total Number of Fire Districts: 4

File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

\$ 615,197,400 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) minus the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). Do not include Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 1,626,800 (2a)

— \$ _____ (2b)

= \$ 1,626,800 (2c)

Lee Ann Beuss
Assessor Signature

10/19/16
Date

TAX COLLECTOR

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

.087 (3)

4. Amount of permitted revenue increase =
Line 2c * Line 3
(N.J.S.A. 40A:4-45.45)

\$ 1,415.32 (4)

[Signature]
Tax Collector Signature

10/19/16
Date

RECEIVED OCT 25 2016

Form CNC-3 Fire District
(Rev. 8/2015)

FILING AND DISPOSITION OF CNC-3 FORMS

1. For each FIRE DISTRICT IN THE MUNICIPALITY, the assessor completes Lines 1 through 2c, provides date and signature, then **immediately forwards the CNC-3 form to the tax collector for completion of lines 3 and 4.** The tax collector then provides date and signature of each CNC-3 Fire District Certification by **October 25** of the tax year. If there are no added assessments, partial assessments, or new construction to report, the assessor and collector are still required to file this form entering the word "NONE" across the front of the form and providing dates and signatures to the form.
2. The assessor maintains one copy of each CNC-3 Fire District form, and forwards the original to the tax collector for completion. The tax collector forwards one copy to the board of commissioners of the designated fire district (contact information is available from the municipal clerk or chief financial officer), and one copy of each fire district form to the Director, Division of Local Government Services, PO Box 803, Trenton, NJ 08625-0803 by **November 1** of the current Tax Year.

EXPLANATION AND EXAMPLE

N.J.S.A. 40A:4-45.45 provides that the fire district budget may not exceed the sum of: 1) new ratables; 2) the adjusted tax levy; and 3) the total waivers approved via referendum pursuant to N.J.S.A. 40A:4-45.46.

N.J.S.A. 40A:4-45.44 defines "new ratables" as "the product of the taxable value of any new construction or improvements times the tax rate of a local unit for its previous tax year."

This form is used to determine the value of new ratables for a fire district so the levy cap for the next tax year may be calculated pursuant to N.J.S.A. 40A:4-45.45. As "new ratables" is defined as "new construction or improvements," only Added Assessments are used on this form. As such, Omitted Assessments, Omitted Added Assessments, prior-year Added Assessments, property transferred from the Exempt List to the Tax Assessment List, and any land, whether subdivided or not, should **not** be included in the total valuation on Line 2a. Because this form is submitted to the Division of Local Government Services before the disposition of Added Assessment Appeal hearings, any reduction in value to the Added Assessments from the current Tax Year will not be reflected in calculating the levy cap for the next cap year. Instead, the prior Tax Year's reductions in Added Assessments from appeals are put on Line 2b and **subtracted** from the current Tax Year's total valuation of Added Assessments, resulting in an adjusted total valuation of new construction and improvements on line 2c.

EXAMPLE:

In 2015, Splinterville Borough's sole fire district has an aggregate assessed value of \$406,553,735. The fire district's total valuation of Added Assessments for 2015 is \$606,456, and the reduction to Added Assessments due to appeals in 2014 was \$66,156. The 2015 Fire District Tax Rate is .961 per \$100 of value.

Line 1 of the CNC-3 would have the 2015 aggregate assessed value of \$406,553,735.

Line 2a of the CNC-3 would have the total valuation of Added Assessments for 2015, \$606,456.

Line 2b of the CNC-3 would have the 2014 reduction to Added Assessments due to appeals, \$66,156.

Line 2c of the CNC-3 would have the difference of Line 2b subtracted from Line 2a, which equals \$540,300.

Line 3 of the CNC-3 would have the 2015 Tax Rate of .961 per \$100 of value expressed as a decimal, .00961.

Line 4 of the CNC-3 would have the amount from Line 2c, \$540,300, multiplied by Line 3, .00961, equaling \$5,192.28 as the amount of permitted revenue increase for the 2016 fire district budget.

FIRE PROTECTION AGREEMENT

MIDDLE TOWNSHIP FIRE DISTRICT NO. 2
AND
RIO GRANDE VOLUNTEER FIRE COMPANY

THIS AGREEMENT dated this 21st day of APRIL, 2016 by and between Middle Township Fire District No. 2, Rio Grande, Cape May County, New Jersey, and Rio Grande Volunteer Fire Company

WITNESSETH:

WHEREAS, the Middle Township Fire District No. 2 is a duly constituted public agency of the State of New Jersey organized pursuant to the provisions of N.J.S.A. 40A: 14-70 et. seq.; and

WHEREAS, N.J.S.A. 40A: 14-70.1.b. authorizes the Fire District to contract with volunteer fire companies within the Fire District for the purpose of providing fire protection services upon such terms and conditions as shall be deemed proper; and

WHEREAS, the Rio Grande Volunteer Fire Company is a duly constituted nonprofit corporation of the State of New Jersey organized pursuant to the provisions of N.J.S.A 15A:1-1 et. seq. for the purpose of providing fire suppression/fire protection services to the citizens and property located within the Rio Grande section of Middle Township; and

WHEREAS, the parties hereto desire to enter into an agreement to define the rights, duties and responsibilities of each regarding the furnishing of fire protection services to the residents of Middle Township Fire District No. 2

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, it is hereby agreed as follows:

1. Duties: The Rio Grande Volunteer Fire Company covenants and agrees to provide fire protection/fire suppression services to all persons and property situate within the boundaries of Fire

District No. 2, Middle Township, New Jersey and to provide such services pursuant to established and approved mutual aid agreements. Said fire services shall be provided seven days per week, 24 hours per day, in accordance with any and all applicable rules, regulations, standards and laws of the State of New Jersey and any administrative agency having the necessary and proper jurisdiction to prescribe rules and regulations regarding the conduct of fire fighting services and activities. The Rio Grande Volunteer Fire Company shall operate and utilize any and all equipment and apparatus supplied by the Fire District for the purposes of fire suppression in accordance with such rules and regulations as may be adopted by the Commissioners of the Fire District. The Rio Grande Volunteer Fire Company shall provide such personnel as may be necessary for the performance of the duties specified herein. The members of the Fire Company shall operate under the supervision and control of the Fire District and, in performing fire duty, shall be deemed to be exercising a governmental function.

2. Approval of Prospective Firefighters: All persons seeking membership in the Rio Grande Volunteer Fire Company shall be subject to criminal background checks and comprehensive medical examinations which shall be paid for by the Fire District and shall be conducted in accordance with standards established by the Commissioners of the Fire District. No person may be accepted for membership in the Fire Company without the review and approval of the Commissioners of the Fire District, which approval shall not be unreasonably withheld.

3. Building Use: The Rio Grande Volunteer Fire Company hereby grants the Middle Township Fire District No 2 the right to its premises, building and grounds located at 1120, Route 47 South, Rio Grande, New Jersey, for the storage and maintenance of fire apparatus and equipment, necessary office space for Fire District and Fire Prevention Bureau use, and space for the conduct of public meetings as may be required and necessary.

4. Term: This Agreement shall have a one (1) year duration commencing on April 21, 2016 and terminating on April 20, 2017, and there shall be two (2) options to renew for one (1) year each.

5. Consideration: As full compensation for providing the fire protection/fire suppression services specified in this Agreement, the Middle Township Fire District No. 2 agrees to pay the Rio Grande Volunteer Fire Company's utility bills and maintenance costs for the Fire Department building located at 1120 Route 47 South, Rio Grande, NJ. Bills shall be submitted monthly for payment at the Fire District's regular monthly meetings.

6. Maintenance and Repair: The Fire District shall be responsible for the payment of all costs for the maintenance and repair of all firefighting equipment and apparatus supplied by it to the Fire Company in accordance with the annual budget adopted by the Commissioners of Fire District No 2.

7. Insurance: The Fire District shall provide, at no cost or expense to the individual members of the Rio Grande Volunteer Fire Company, such insurance as may be legally required, including but not limited to workers' compensation and life insurance. The Fire District shall also provide and keep in full force for the benefit of the Fire Company, public liability insurance, insuring the Fire company against any and all liability or claims arising out of the performance of fire fighting responsibilities. The Fire District shall also establish and maintain for the benefit of the members of the Fire Company a Length of Service Awards Program (LOSAP) in accordance with the provisions of New Jersey law. Such program shall be funded entirely by the Fire District. The Fire District shall reimburse volunteer firefighters for any personal losses incurred covering items not contained in insurance policies while engaging in fire duty, subject to reasonable proof of the value of such losses.

8. Agreement Subject to Municipal Payments: This Agreement is contingent upon adequate funding being provided in the Fire District's approved annual budget and appropriation by the Commissioners of the Fire District.

9. Savings Clause: The terms and provisions of this Agreement are subject to such limitations as may be imposed upon either by statute or ordinance. Should any provision of this Agreement be

ruled invalid by a Court of competent jurisdiction, such ruling shall not affect the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers and representatives on this 21st day of APRIL, 2016.

Middle Township Fire District No. 2

Robert J. DeLeon
Chairman

Rio Grande Volunteer Fire Company

Craig W. Foppe
President



Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:
County:

FIRE DISTRICT NO. 2 OF MIDDLE TOWNSHIP
CAPE MAY

Levy Cap Calculation Summary

2016 Adopted Budget - Amount to be Raised by Taxation	\$	536,800
Cap Bank Available from 2014 (See Levy Cap Certification)		15,849
Cap Bank Available from 2015 (See Levy Cap Certification)		141,513
Cap Bank Available from 2016 (See Levy Cap Certification)		11,223
Cap Bank Used from 2014		15,849
Cap Bank Used from 2015		32,000
Cap Bank Used from 2016		-
Changes in Service Provider (+/-)		
DLGS Approved Adjustments		
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		
Assessed Valuation of District for adopted budget		615,197,400
New Ratables - Increase in Valuations (New Construction and Additions)		1,626,800
Adopted Fire District Tax Rate (three decimals) per \$100		\$0.087
Projected Tax Rate based upon Proposed Levy		0.096753662