

MIDDLE TOWNSHIP FIRE DISTRICT #2

June 17, 2021

Meeting called to order at 7:00 p.m. by Chairman Robert Zimmerman. Mr. Zimmerman stated that notice had been given to the Herald Newspapers, the official paper and is posted on the bulletin board of the Middle Township Municipal Hall as required by P.L. 1975, c231, the Sunshine Law.

Roll call was taken with commissioners, Robert Zimmerman, Conrad Johnson, Jean Zimmerman, and John Menz present. Also present were Bob Sweeten, Kirby Stiltner, Rio Grande Fire Company President Scott Aaron Sill, Assistant Fire Chief Jim Belles, Harold VanArtsdalen, Bill Frank, Rio Grande Fire Chief Richard Sweeten, Jim Snyder and Buster Graham. Salvatore DeSimone, Richard Braslow, Attorney and David McNally, CPA of Holt McNally and Associates, were absent.

COMMUNICATION: Robert Zimmerman called the Dept. of Commerce US Census Bureau regarding our 2021 Government Units Survey and was told that it was not mandatory.

Request from Unemployment for Janice Nichols who filed for unemployment through our office but Robert said he wrote a letter to Unemployment stating that she never worked here.

OLD BUSINESS: none at this time

NEW BUSINESS: Robert Zimmerman said that he had been talking with Kayla Watt regarding the audit progress. She is asking for CD information that Salvatore DeSimone had told OceanFirst to send to her. Robert said he talked with Sturdy Bank to also forward any information requested to her. Robert said he was looking over the 2019 Audit recommendations. Because of all the recommendations and concerns with the township, Robert thought that maybe the Fire Bureau should be audited to make sure everything is being done correctly. Conrad Johnson said he agreed on the idea of having the bureau audited. He said that the Division of Fire Safety, under the DCA, used to audit the bureau regularly. Annual reports of the bureau go to the Division of Fire Safety and are audited on state level. Connie is confident that the records will be fine. He also thought that they could enlighten the commissioners on proper use of Fire Bureau funds. Connie and Robert thought this was a good idea. Motion Conrad Johnson, second

John Menz to have the NJ Division of Fire Safety, Bureau of Fire Inspections do an audit of the Fire Bureau. All commissioners present voted aye.

John Menz said that Kirby Stiltner Jr. has been helping him with his transition and thought that maybe we could give him a few extra dollars for his time. Robert Zimmerman said he discovered that Kirby Jr. had been volunteering his time while helping Kirby Sr. with the bills. Conrad Johnson thought that Kirby Jr. should be compensated for his hours put in. John said that Green Creek Fire Company pays someone \$200.00 per month to do their bills and the Court House Fire Company treasurer gets extra dollars for their position. John also said that Kirby Jr. fills out the vouchers and enters into QuickBooks all of the information. Motion Conrad Johnson, second John Menz to pay Kirby Stiltner Jr. \$200.00 per month to assist John Menz with the bills.

Robert Zimmerman asked Jim Belles if he had an answer on a website question. Jim had no answer and was confused about the request.

Bob Sweeten received the form for signature assigning Robert Zimmerman as Plan Administrator. Motion John Menz, second Conrad Johnson to make Robert Zimmerman LOSAP Plan Administrator. All commissioners present voted aye. Bob also has the list of LOSAP participants to see if anybody can be cashed out. There are four non vested participants who have left the company. As of December 31, 2020, that would be an estimated \$12,357.00 coming back to the district. Bob said he will prepare the letter to remove the four members. Three non vested participants left the company in 2018 and one had resigned in May 2020. There is a two year waiting time before being removed in case the person should change their mind and return. Motion Conrad Johnson, second John Menz to remove three non vested participants from LOSAP. All commissioners present voted aye. A check will come from Lincoln Financial to the fire district. Bob said the check we gave him last month was for 28 participants of which 25 are existing participants and three are new. Bob contacted two of the new participants to have their applications filled out. The third new participant is in the National Guard and had just deployed returning June 28, 2021. It was decided, to avoid confusion with the previous check, Bob would return the check he received last month to be voided. The district would issue another check in the amount of \$42,190.20 that would be for 27 members at \$1,562.60 per person. When the third new member returns and fills out his application, then we will issue a check for \$1,562.60 for him. Motion John Menz, second Conrad Johnson to re-issue LOSAP check for \$42,190.20.

Aaron Sill thanked the commissioners for getting the projection system. It's making his life so much better.

CHIEF'S REPORT: 138 fire calls; hose testing on June 22, 2021; annual physicals will be held on October 13, 2021; projector is now complete and up and running; Dustin Kelly completed the power up back console for both Tahoes; trying to get several drills together; RIT training went well with help from RUST team; discussion with the RUST team on how to bill/what to bill at \$125.00 per person to complete RUST training, at 8 guys would be \$1,000.00; there are a few adjustments to be made to the wrapping, would be white over red and would have chevrons on back for a cost of \$3,400.00 per vehicle from a local company and not the previous estimate of \$3,670.00; trying to have a live burn drill and annual drafting drill and jaws drill; would like to have a Night in the Neighborhood where the trucks would go through the neighborhoods and see if they could get anybody interested in joining; problem with the Quint not starting has been resolved with the transmission module being replaced; for 20 years we were told to unplug the trucks before starting and now they are saying to leave plugged in when starting; two gentlemen from Carney's Point came down to look at new truck and want to bring their chief and other officers down to look over the truck because they like the design and style of our truck.

TREASURER'S REPORT: Robert Zimmerman read the bills, motion by resolution to pay the bills by Conrad Johnson, second John Menz, of \$34,780.98. Motion carried.

[Jean Zimmerman, Secretary](#)