

# Middle Township Fire District #2

May 17, 2012

Meeting called to order 7:00p.m. by Chairman Salvatore DeSimone. Mr. DeSimone stated that notice had been given to the Herald Newspapers, the official paper and is posted on the bulletin board of the Middle Township Municipal Hall as required by P.L. 1975, c231, the Sunshine Law.

Roll Call was taken with Commissioners Salvatore DeSimone, Robert Zimmerman and Kirby Stiltner Sr. in attendance. Commissioners Conrad Johnson Jr. and Jean Zimmerman were absent. Mr. Thomas Phelan, Attorney was present. Rodney Haines, CPA was absent. Rio Grande Fire Company Secretary Robert Sweeten was present to record minutes of the meeting and Chief Richard Sweeten also in attendance.

On Motion by Kirby Stiltner Sr., 2<sup>nd</sup> by Robert Zimmerman, the minutes of the April 19, 2012 Meeting were approved as read.

## **Communications:**

- National 9-11 Remembrance Flag paperwork was received. This will be forwarded to Rio Grande Fire Company.
- US Census Bureau looking for info on a questionnaire. This is voluntary. No action will be taken. Mr. Phelan has completed this in the past.
- Letter from Rodney Haines regarding financial statements for the year ending December 31, 2011 was read with a copy distributed to each commissioner. Audit Report was read by members and discussed. Required Certification and Required Resolution will be prepared for the State.

## **Old Business:**

- LOSAP for 2011 year still needs to be completed by Rio Grande Fire Co. When completed it will be turned in to the Fire District.

## **New Business:**

- Discussion about balance in account and when the next draw is sent. Bank of America will no longer charge MTFD#2 a \$16 monthly fee for checking. Chairman DeSimone is going to ask Rodney Haines come to the next meeting to answer questions about the budget.
- Motion by Kirby Stiltner Sr., 2<sup>nd</sup> by Robert Zimmerman, to renew the NJ State Association of Fire Districts Annual dues at a cost of \$300. Motion Passed.

### **Chief's Report**

- Fires up to #69 read into the record.
- Chief Sweeten advised that Middle Township PD can do all paperwork that is necessary for us to get surplus equipment including vehicles. Chairman DeSimone asked Chief to get a list of equipment available.
- Last month MTFD#2 sent a check to "Extinguish" for Fire App for the computer. They accidentally shredded the check. A new check needs to be issued. Chairman DeSimone advised Chief to have Helen Graham issue a new check.
- Chief reported a nice stop at a structure fire on School Lane.
- "I Am Responding" issues are being resolved between Police Department dispatch and the software company.
- 7254 hit a low hanging cable wire and pulled it down while responding to a recent call. A police report was filed. JIF and the Township were notified. We were advised to just hold the report since there was no damage to the vehicle or the building that the wire was attached to.

### **Public Discussion**

None

### **Treasurer's Report**

Bills were presented. Commissioner Robert Zimmerman questioned the Sprint bill. Chairman DeSimone stated that it was for a new contract and phones. Motion by Robert Zimmerman, 2<sup>nd</sup> by Kirby Stiltner Sr., to pay all bills. Motion Passed.

Meeting adjourned 8:20p.m.

Robert J. Sweeten  
Rio Grande Fire Company Secretary